Republic of the Philippines

Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

Advisory No. 307, s. 2026
November 09, 2026
In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit www.deped.gov.ph)

INVITATION TO THE ONLINE CONTINUING PROFESSIONAL DEVELOPMENT (CPD) PROGRAM FOR PROFESSIONAL TEACHERS

The Thomas James Learning Academy invites professional teachers to participate in the **Strategic Planning and Decision-Making for School Leaders** on **November 28, 2026**.

The official communication is attached to this advisory for reference and guidance.

Immediate and wide dissemination of this advisory is hereby requested.

Address: Brgy. Potol, Tayabas City
Telephone No.: (042) 785-9615
Email Address: tayabas.city@deped.gov.ph
Website: https://www.sdotayabascity.ph

November 5, 2026

DR. CELEDONIO B. BALDERAS, JR.
School Division Superintendent
Schools Division of Tayabas City
Department of Education
tayabas.city@deped.gov.ph

Dear Dr. Balderas,

Greetings!

We are pleased to inform you that we will conduct Batch 4 of our online CPD Program for Professional Teachers, **"Strategic Planning and Decision-Making for School Leaders,"** on **November 28, 2026, at 9:00 AM** via Zoom. The five-hour program is accredited for **two (2) CPD units** for licensed professional teachers.

In this regard, we respectfully request the issuance of a DepEd Advisory for information dissemination purposes, with participation being purely voluntary, in accordance with DepEd Order No. 8, s. 2013 and DepEd Order No. 28, s. 2001.

Attached are the program details for your review. Should you require additional information, you may contact me at 0915 570 7541 or via email at tjlaldc@gmail.com .

You may also visit our Official Facebook Page at https://www.facebook.com/tjlaldc .

We look forward to your favorable response and sincerely appreciate your continued support.

Thank you, and God bless!

Warm regards,

ARCHIE S. FRENCH
Managing Director

Program Title: Batch 4 Strategic Planning and Decision-Making for School Leaders

Date and Time: November 28, 2026, 9 AM

Platform: Zoom Teleconferencing

CPD Program Accreditation Number: PTR-2025-752-15648

Total Training Hours: 5.0

- 3 hours of synchronous online training focused on interactive discussions and engaging activities.
- 2 hours of asynchronous learning are allocated for the pre- and post-webinar assessment and feedback

Registration Link: https://forms.gle/8W23VW2fWNEdWwAY6

Registration Fee:

- Early Bird Rate: ₱249.00 (until November 21, 2026)
- Regular Rate: ₱349.00 (November 22, 2026 onwards)

Total CPD Units: 2.0

Inclusions: E-Certificate of Completion, Access To The Digital Library, Processing of CPD Units for Professional Teachers, Learning Handout, and a chance to win special prizes.

Requirements To Earn CPD Units and E-Certificate of Completion:

- ➔ Must be able to attend the session live via Zoom
- ➔ Participate and engage in all learning activities
- ➔ Complete the Pre- and Post-Webinar Online Assessment & Feedback Form.

Program of Activities

CPD Program Title: Strategic Planning and Decision-Making for School Leaders

Date / Time: November 28, 2026, 9 AM

Total Training Hours: 5.00 (*3-hr synchronous & 2-hr asynchronous online learning*)

Platform: Zoom Videoconferencing

Time	Activity	Responsible Person	Remarks
1 hour (Self-paced)	**Pre-Webinar Online Assessment**	Admin	Participants must individually complete the assessment before the scheduled session.
09:00 AM - 09:10 AM	**Opening Program:** • Prayer • National Anthem • Attendance Check • House Rules • Introduction of Resource Speaker	Host/ Moderator	Zoom will automatically record the login time. Participants will also send their full name via the chat box for additional documentation.
9:10 AM - 10:10 AM	**Learning Session Part 1:** • Leadership in the VUCAD world • Tools for Strategic Planning: (Empathy Map for Strategic Planning, EI-infused Strategic Planning framework, Feedback)	Resource Speaker	Participation will be recorded by the admin.
10:10 AM - 10:25 AM	Health Break	Host/ Moderator	

10:25 AM - 11:40 AM	**Learning Session Part 2:** • Tools for Strategic Planning: (Empathy Map for Strategic Planning, EI-infused Strategic Planning framework, Feedback) • Tools for Decision-making: Emotional Regulation & Cognitive Reappraisal	Resource Speaker	Participation will be recorded by the admin.
11:40 AM - 11:50 AM	Q&A Session	Resource Speaker	
11:50 AM - 12:00 PM	**Closing Program:** • Announcement of Most Active Participants • Instructions for the Post-Webinar Assessment & Feedback Form • Photo Opportunity	Host/ Moderator	A digital learning handout will be provided to participants to help them review and prepare for the online exam. Zoom will automatically record log-out time.
1 hour (self-paced)	**Post-Webinar Online Assessment**	Admin	Participants must individually complete the exam within **5 days** after the session via Google Form.